

# 18<sup>th</sup> Asian Colloquium in Nephrology

Best Practices in Kidney Care in Asia



19 – 21 July 2019

**Incorporating:** SOTANC - State-Of-The-Art Nephrology Course (Nursing)  
Singapore Society of Nephrology Annual Scientific Meeting  
Asia Renal Association - Asian Nephrology Conference

[www.asiannephrology.com](http://www.asiannephrology.com)

Organised by:



Supported by:



Held in:



Managed by:



## 18<sup>th</sup> Asian Colloquium in Nephrology 19-21 July 2019

### Registration Guidelines

## Step 1: Create Your Account


- Click “Create your account”

-If you already have the account, please click “Login” and skip to Step 5

The screenshot shows the website for the 18th Asian Colloquium in Nephrology. At the top, a navigation bar includes links for 'programme', 'Sponsorship', 'Registration\_\_\_(demo)', 'Accommodation', and 'Singapore'. A red box highlights the 'Login' button in the top right corner, with a red arrow pointing to it. The main banner features the title '18<sup>th</sup> Asian Colloquium in Nephrology' and the SOTANC logo. Below the banner, a pink bar contains the text 'Best Practices in Kidney Care in Asia' and the dates '19 – 21 July 2019'. Further down, text indicates that the event incorporates the SOTANC course, the Singapore Society of Nephrology Annual Scientific Meeting, and the Asia Renal Association - Asian Nephrology Conference. A red arrow points to a 'Registration' section, where a red box highlights a button that says 'Register for 18<sup>th</sup> ACN 2019 Now!'. Below this, a table titled 'Main Congress (20-21 July 2019)' lists registration fees.

programme ▾ Sponsorship ▾ Registration\_\_\_(demo) Accommodation Singapore ▾ **Login ▾** Contact Us

# 18<sup>th</sup> Asian Colloquium in Nephrology



*Best Practices in Kidney Care in Asia* **19 – 21 July 2019**

**Incorporating:** SOTANC - State-Of-The-Art Nephrology Course (Nursing)  
Singapore Society of Nephrology Annual Scientific Meeting  
Asia Renal Association - Asian Nephrology Conference

## Registration

**Register for 18<sup>th</sup> ACN 2019 Now!**

**Main Congress (20-21 July 2019)**

REGISTRATION FEES (Individual Registration)	Early Bird Rate (on or before 31 March 2019)	Standard Rate (1 April – 30 June 2019)	On-Site Fee (1 July 2019 - onwards)
Consultants - Member	SGD 570.00	SGD 680.00	SGD 800.00
Consultants - Non Member	SGD 800.00	SGD 900.00	SGD 1020.00

## Step 2: Select a registration type

- Select your registration type

➡ Registration Info

\*If you would like to register as **Trainee/ Resident/ Nurse/ Student** registration type, please kindly provide your ID or relative proof document while signing up the account. If the document is not qualified, we will ask for the full-registration fee for the conference participation. Thank you!

Create an account

[Already have an account? Login](#)

Please select a registrant type:

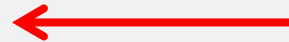
Low Resource Country (Consultants / Trainee / Allied Health / Medical Students)

Consultants (Members)

Consultants (Non Members)

Trainee / Allied Health / Medical Students\*\*

Nurses



Click "Register on behalf of group" if you are registering as contact person and not part of the group registration.

[Register on behalf of group](#)

## Step 3: Registration

- Fill out your personal information and click “**Next**”

\*If you would like to register as **Trainee/ Resident/ Nurse/ Student** registration type, please kindly provide your ID or relative proof document while signing up the account. If the document is not qualified, we will ask for the full-registration fee for the conference participation.

Reminder: If you would like to register as **Trainee/ Resident/ Nurse/ Student** registration type, please kindly provide your ID or relative proof document while signing up the account. If the document is not qualified, we will ask for the full-registration fee for the conference participation. Thank you!

Dashboard

Profile / Payment History

Registration

Abstracts

Confirmation/Payment

Email\*

Password\*

Confirm Password\*

Prefix (Mr, Mrs, etc)

First Name / Given Name\*

Last Name / Surname\*

Job Title\*

Company/Organization/Institution\*

## Step 4: Account Creation Confirmation

- You will receive an email to confirm your account creation and your QR code for on-site registration and badge collection will show in the email

Dear andre chia,

Your account has been created for 18th Asian Colloquium in Nephrology.

Please find below your login details to access your account:

Username: [operations@asiannephrology.com](mailto:operations@asiannephrology.com)

The QR Code below will serve as your account identity for onsite registration and badge collection.



[Click here to access your account.](#)

Please contact [generaladmin@asiannephrology.com](mailto:generaladmin@asiannephrology.com) if you have any clarifications.

Thank you.

Best regards,

Registration Team

## Step 5: Log into your new account

- Click “Login”
- Enter the **Email** and **Password** you’ve previously set

Sponsorship ▾ Registration\_\_\_\_(demo) Accommodation Singapore ▾

**8<sup>th</sup> Asian Colloquium in Nephrology**

**SOTANC**

*Best Practices in Kidney Care in Asia* **19 – 21 July 2019**

**Incorporating:** SOTANC - State-Of-The-Art Nephrology Course (Nursing)  
Singapore Society of Nephrology Annual Scientific Meeting  
Asia Renal Association - Asian Nephrology Conference

Email  Password

[Forgot Password](#)

## Step 6: Click on “Registration”

-Click on the check-boxes applicable to you -Enter Promo code if you were given one

[Dashboard](#) [Profile / Payment History](#) **[Registration](#)** [Abstracts](#) [Confirmation/Payment](#)

### Registration

Fees and Registration

**Legends:**  
✓ = REGISTERED. Only PAID registrations are considered confirmed. Check your registration details under 'Profile / Payment History' menu.  
□ = NOT Registered  
✗ = Registration is CLOSED

Description
<b>Registration Type: Allied Health / Trainee</b>
<input type="checkbox"/> <b>Main Congress - 19 - 21 July 2019</b> EARLY BIRD Fee: <b>SGD 450.00</b>
<input type="checkbox"/> <b>Workshop: Dialysis Center Medical Director Course</b> <i>(This rate applies if you are registered for Main Congress) - 19 July 2019</i> Fee: <b>SGD 180.00</b>
<input type="checkbox"/> <b>Workshop: SOTANC (Nursing)</b> <i>(This rate applies if you are registered for Main Congress) - 19 July 2019</i> Fee: <b>SGD 170.00</b>
<input type="checkbox"/> <b>Workshop Only: Dialysis Center Medical Director Course - 19 July 2019</b> Fee: <b>SGD 210.00</b>
<input type="checkbox"/> <b>Workshop Only: SOTANC (Nursing) - 19 July 2019</b> Fee: <b>SGD 195.00</b>
Event Promo Code (if any)

Next

## Step 7: Payment

- Click on the correct “Pay Now” for your preferred method of payment

### Acknowledgement of Registration

Event Agenda Fees		SGD	
Items	Quantity	Unit Price	Total Price
Main Congress	1	500.00	500.00
Event Agenda Fees Total Payable			500.00

Tax (7%)	
Tax Total Payable	SGD 35.00

Subtotal	
Invoice Total Payable	SGD 535.00

Billing Information	
(If billing address is different from the address during your registration, please click "New Address" or "Bill to Company" and fill out the necessary information)	
<a href="#">New Address</a>	<a href="#">Bill to Company</a>

Accepted Payment Methods	
Telegraphic Transfer	<a href="#">Pay Now</a>
Local Cheque/ Local Bank Transfer	<a href="#">Pay Now</a>

## Step 8: Option: Local Cheque/Local Bank Transfer

- Click on check-boxes before confirming
- Please make payment with the **bank details given** below, once payments has been received, you will get a notification email that registration is completed

**Local Cheque / Local Bank Transfer Confirmation**

• ☒ pay to -

Bank Name	-
Payable To	-
Bank Country	Singapore
Invoice Total	500.00
Transaction Charge	0.00
Tax Payable	35.00
Total Payable	535.00

• All local cheques should be made in [Singapore Dollar \(SGD\)](#)

☐ By checking this, I agree to the **18th Asian Colloquium in Nephrology's Terms & Conditions.**

Please agree to the 18th Asian Colloquium in Nephrology's Terms & Conditions before making payment.

[Cancel](#) [Confirm](#)

## Step 9: Option: TelegraphicTransfer

- Click on check-box before clicking “Pay in SGD”
- Please make payment with the **bank details given** below, once payments has been received, you will get a notification email that registration is completed

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19 – 21 July 201

Dashboard Profile / Payment History

Acknowledgement of

Items

Main Congress

Event Agenda Fees Total Payable

Tax Total

Invoice Total Payable

Billing Information

(If billing address is different from the address during your registration, please click "New Address" or "Bill to Company" and fill out the necessary information)

### Telegraphic Transfer Confirmation

- Telegraphic Transfer in Singapore Dollar (SGD): 588.50

Invoice Total	500.00
Administrative Charge	50.00
Tax Payable	38.50
Grand Total	588.50

- Please make payment to the following Beneficiary Bank's Details:  
Bank Name : -  
Bank Account No : -  
Bank Address : -  
Bank Code : -  
Bank Account Name : -  
Swift Code : -  
Branch Code : -

☐ By checking this, I agree to the 18th Asian Colloquium in Nephrology's Terms & Conditions.

Please agree to the 18th Asian Colloquium in Nephrology's Terms & Conditions before making payment.

Currency	Conversion Rate	Total Payable	Actions
Singapore Dollar (SGD)	1	SGD 588.5	<a href="#">Pay in SGD</a>

Cancel

SGD

Price	Total Price
0.00	500.00
	500.00

SGD 535.00

## Step 10: View Invoice and our Bank details

- Click on “Profile/Payment History” then “Payment History”
- Click on “View” to view invoice
- Press “Ctrl + P” and then “save as pdf” to save a copy for your own use

Thank you for completing your registration. Your registration is only confirmed once payment has been received.

\*If you would like to register as **Trainee/ Resident/ Nurse/ Student** registration type, please kindly provide your ID or relative proof document while signing up the account. If the document is not qualified, we will ask for the full-registration fee for the conference participation. Thank you!

Dashboard

Profile / Payment History

Registration

Abstracts

Confirmation/Payment

Profile

Payment History

Group Registration Profile

### Invoices

Invoice Number	Datetime	Amount	Currency	Status	Action
ACN2019INV00002	2018-07-17 17:02:36	588.50	SGD	unpaid	<a href="#">View</a>

### Transactions

Transaction Number	Datetime	Payment Method	Amount	Currency	Status	Action
ACN2019TRA00002	2018-07-17 17:02:36	Telegraphic(Wire) Transfer	0.00	SGD	pending	<a href="#">Browse</a>

## Step 11: Group Registration

- Click on “Profile/Payment History” then “Payment History”
- Click on “Add Attendee” to fill up particulars
- Once done, Scroll down and press “save”

\*If you would like to register as **Trainee/ Resident/ Nurse/ Student** registration type, please kindly provide your ID or relative proof document while signing up the account. If the document is not qualified, we will ask for the full-registration fee for the conference participation. Thank you!

[Dashboard](#) > [Profile / Payment History](#) > [Registration](#) > [Abstracts](#) > [Confirmation/Payment](#)

[Profile](#) [Payment History](#) [Group Registration Profile](#)

### Attendee List

First Name	Last Name	Email	Status	Action
You have not registered any attendee. Please click Add Attendee below.				

[Next](#)

### Group Registration

[Add Attendee](#)

#### Attendee Registration

**First Name\***

**Last Name\***

**Prefix (Mr, Mrs, etc)\***

--select--

**Email\***

Do not use existing email

**Company / Organization\***

**Registration Type\***